

## FREQUENTLY ASKED QUESTIONS (FAQ) AND ANSWERS

### ***1. Who is funding the J4All Activity?***

The J4All Grants Program is funded by the United States Agency for International Development (USAID) in Serbia. A *maximum* of \$800,000 in grant funds may be distributed through the J4All Grants Program, subject to the availability of funds and USAID or J4All decision. USAID and J4All retain the right to terminate any grant or grant activity unilaterally for any reason at any time. The J4All Grants Program will provide grants to local organizations to carry out projects that improve the rule of law and advance reforms in the judicial sector.

### ***2. What are the eligibility criteria for J4All Grants funding?***

Registered local organizations that have an established track record of successful work in areas related to the goals of this project will be eligible to submit proposals.

Proposed projects should reflect new, innovative ideas that do not duplicate previously implemented projects in Serbia. J4All anticipates that the grants will be used to support Serbian organizations working to improve the rule of law and advance reforms in the judicial sector.

In addition, the Activity will use the following criteria:

- Only registered local organizations will be eligible to receive a grant.
- Proposed projects cannot duplicate projects previously implemented in Serbia.
- Capacity-building for local civil society organizations is eligible if it helps strengthening the institution's capacity to play a stronger role in promoting or strengthening the engagement with the justice system.
- Any organization undertaking activities that violate applicable U.S. laws, directly or indirectly, is **not** eligible for funding.

### ***3. How do I apply for a J4ALL Grant?***

Electronic version of the application to be sent to [grants@serbiaj4all.com](mailto:grants@serbiaj4all.com)

### ***4. What if I cannot complete my project as agreed in the Grant Agreement?***

If the Grantee does not fulfill the conditions outlined in the grant, J4All reserves the right to confiscate any equipment purchased under the grant and/or terminate the Grant Agreement after prior discussion with the Grantee. In extraordinary circumstances, and with strong justification from the Grantee, J4All may elect to extend the period of time for a project and a modification to the agreement will be signed by J4All and the grantee. However, the period of any grant agreement cannot exceed 12 months or extend beyond September 2027.

### ***5. If I receive a grant from the J4All Grants Program, will I have to undergo a financial audit?***

Financial reports and expenditures for J4All-funded projects will be reviewed regularly by the Grants Manager. In addition, grantees agree to maintain their records for possible audit for a period of up to three years. As a matter of policy, J4All encourages organizations to commission annual external financial audits as evidence of sound financial management. In case a Grantee undergoes an external audit that includes a review of J4All Grants funding, a copy of the final audit report should be forwarded to J4All. Grantees should include audit costs in the grant project budget.

### ***6. What are examples of what I can and cannot ask for in the budget?***

- An organization's proposal may include only those items in the budget that are needed specifically to conduct the J4All-funded project (and no other routine activities of the applicant).
- J4All is not able to provide any funding to active-duty members of the military or police (this includes salaries, honorariums, transportation, lodging, funds for security service from the police, etc.).

- J4All can pay honoraria or consulting fees for academics or professionals providing “intellectual products,” such as expertise or acting as a facilitator or lecturer. However, we **cannot** provide *any* funding for salaries or honoraria for Serbian government officials.
- J4All cannot pay for an organization’s routine operating costs, such as rent, electricity, overhead, telephone bills, etc. J4All will only fund tasks and items associated with activities that are in line with the J4All project being carried out.
- J4All will not provide funding for construction costs.
- Funding for staff salaries of an organization will be considered only for that portion of a staff person’s time that is devoted exclusively to the J4All-funded project. The portion of each person’s time listed in the budget must be specified (e.g., full-time, 20% of time, etc.)

***7. Can I purchase things myself and then charge J4All afterward?***

All expenditures must be allowable as per the specific terms of your Grant Agreement, which is signed before the project commences and before J4All funds are given to a Grantee. Only expenses for purchases made after the start of the Grant Agreement and prior to the end of the Grant Agreement are allowed.

***8. Can I sell things that were funded by J4All, such as books, pamphlets, stickers, and T-shirts?***

Sale of program output and the receipt of the resulting program income are allowed, provided the funds are used to promote the objectives and tasks of the grant activity.

***9. Can I receive other donor funding for my proposed activity?***

If other donor funding is agreed upon prior to the signing of the Grant Agreement, then details of the funds should be included in the proposal and financial statements. If, however, donor funding opportunities become possible after the signing of the Grant Agreement, then:

- a. All details must be discussed with **J4All** prior to the use of any such funds for activity on the J4ALL-funded project, and
- b. Such funding may be allowed if an increase in project output is expected and reasonable. The Grantee must demonstrate an ability to track each donors’ funds separately and accurately.

***10. Who is eligible for J4All funding – individuals, companies, or NGOs?***

Preference will be given to registered local organizations that have an established track record of successful work in areas related to the goals of this project. NGOs should submit a copy of their registration.